



MISS FAYHAA ALI MOHAMMED

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Address: Orville Building, Near Burjuman Metro Station Exit 2
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TAX INSPECTOR:

A highly educated Statistician with 10 years of experience in Tax Services, Tax Audit and Data Analysis in government sector, Seeking a challenging and responsible employment position in progressive organization where I can use my statistical knowledge, experiences and my interpersonal skills to achieve goals of organization which can utilize my qualifications, enhance my experiences and keep up with the cutting edge of methods and technologies in my field.

A highly motivated individual who is always learning, able to work to tight deadlines, and can communicate effectively with peers as well.

EMPLOYMENT HISTORY:

Tax Inspector/Statistician at Sudan Taxation Chamber (Sudan) Jul 2012 – Apr 2023

- **Working at General Administration of the Planning, Policies and Research- Statistics and Research Department**
 - ✓ Collected data from primary or secondary data sources and analyzed data by reviewing computer reports, printouts and performance indicators
 - ✓ Preparing general performance reports and performance indicators for the Tax Authority and Interpret data, analyzing results using statistical techniques and providing statistical interpretation for tables and charts
 - ✓ Participation in preparing research for tax authority by analyzing data using statistical techniques.
 - ✓ Working in a team for preparing the strategy plan for Tax Administration and monitoring of the department's activities and tasks
 - ✓ Work and coordinate with various departments/sections on the nature of research and required data for reports
- **Worked at Administration of Anti-Tax Evasion and Information**
 - ✓ Using TAC system for searching, entering and collecting data
 - ✓ A field visits to companies whose files need to check and collect financial documents and information about it.
 - ✓ Auditing corporate files by checking and analyze tax returns and payments to ensure that credit or debit balances are correct and checking invoices and documents of companies
 - ✓ Writing reports about companies files and showing the results of inspections
 - ✓ Assist in the classification of non-working file of companies and contact taxpayers or their tax agents to address their files and request supporting documentation
 - ✓ Carry out any other related tasks assigned to me by the direct supervisor
- **Worked at Taxpayer Service Centers**
 - ✓ Entering data from their Entity Tax Self-Return Form ,Collect and analyze data related to returns and taxpayer services and preparing reports for the line official
 - ✓ determine payments against tax liabilities determined by taxable persons
 - ✓ Verify the documentations submitted, identify any discrepancies and request additional supporting documents if needs
 - ✓ Responsible for Making calls to customers and taking incoming order calls and helping customers with their queries and how fill the Electronic>Returns on TAC system

Other Tasks:

- Participation in the African Tax Outlook Peer-Learning Meeting for Revenue Statistics Units at Tax Administrations (Arusha -Tanzania)
- Participation in the committee of limitation non-working files

- Participation in committee of expand the tax umbrella to identify new companies that can be included in tax.
- Participation in the Committee between Commercial Register and Taxation Chamber to limit working and non-working files.

EDUCATION HISTORY:

MSc. Degree in Statistics **Apr 2017**
University of Khartoum, Sudan

BSc. (Honors) Degree in Statistics **Aug 2010**
University of Khartoum, Sudan

CERTIFICATIONS:

Business Analysis and Data Modeling: **Dec 2022**
Faculty of Mathematical Sciences and Informatics, University of Khartoum, Sudan

Strategic Planning Course: **Oct 2021**
Delight Training Center, Sudan

Distinguished Trainee Certificate in "Economic and Social Planning in Arab Countries" **Sep 2020**
Arab Planning Institute (API), Kuwait

Reports Writing **Dec 2019**
Sudan Academy for Administrative Sciences, Sudan

Statistical Package for the Social Sciences (SPSS) **Oct 2019**
Institute Of Training Taxation Chamber, Sudan

Comprehensive Inspector Course **Jun 2019**
Institute Of Training, Headquarter of Taxation Chamber, Sudan

Seminar on IT Based Taxation Statistics Management for Officials of Developing Countries **Jun 2018**
Academy for International Business Officials, China

Project Management Professional (PMP) **Oct 2017**
Kiwi Training Center, Sudan

International Computer Driving License (ICDL) **Aug 2017**
H&H Consultancy, Sudan

Oracle Database Application Development **Feb 2015**
Kiwi Training Center, Sudan

SKILLS:

- ✓ Extensive knowledge of statistics, SPSS and knowledgeable by R
- ✓ Using software programs / Microsoft Office /Social Media
- ✓ Knowledgeable by Oracle Database Application Development.
- ✓ Organizational and planning skills /Analytical and decision making
- ✓ Team-work oriented and motivated /Flexible personality and hardworking

LANGUAGE:

- ✓ Arabic (Native)
- ✓ English (Very Good)

PERSONAL INFORMATION:

- ✓ Nationality : Sudanese
- ✓ Date of birth : 17th of January 1987
- ✓ Gender : Female
- ✓ Social Status: Single
- ✓ Visa Status: Residence

REFERENCES:

- ✓ Mostafa Wahbi - System Analyst at Sharjah Airport - 0557316701 - mwahbi@outlook.com
- ✓ Mohammed Basheir - Student Supervisor at Al-Qassmia University - 0502068038 - redyse777@gmail.com