

AMANI SALEM ALBREKI



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Emirates



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United Arab Emirates

PROFESSIONAL SUMMARY

Dynamic employee versed in evaluating The role requirements and developing the skills required to meet diverse needs. Skilled and passionate for technology-based tools. Strong command of management and record keeping.

WORK HISTORY

teacher, 01/2018 - 05/2018

Al Radwan Kindergarten, Abu Dhabi

- For the first grade primary school), Abu Dhabi
- Implemented safe working methods and practices by conducting regular audits and workplace inspections.

Teacher Intern, 09/2018 - 12/2018

Canadian International School, Abu Dhabi

- Developed interventions for students currently struggling or at risk of falling behind.
- Conducted interventions and IEP meetings to manage challenging behaviour.
- Stimulated critical thinking through effective questioning.
- Inspired pupils to engage in and explore new concepts related to course content.
- Implemented tracking tools to evaluate academic successes and areas in need of improvement.

Intern, 01/2017 - 06/2017

Alsalam School, Abu Dhabi

- Formulated surveys to acquire feedback from consumers.
- Monitored stock to maintain consistent supply for inventory.
- Created presentations and important documents for staff meetings.

Volunteer , 08/2018 - 08/2018

B&W sale Yas mall, Abu Dhabi

- Facilitated accurate tracking of student progress, maintaining detailed individual learning records on database.
- Evaluated and graded course work, providing verbal and written feedback to determine student comprehension.

EDUCATION

Certificate of Higher Education

Um Alarab School - Abu Dhabi, United Arab Emirates

Certificate , Educational supplies , 06/2017

GESS - Dubai, United Arab Emirates

LANGUAGES

Arabic Native

English

C1

Advanced

SKILLS

- Having a wide experience in computer programs such as Microsoft Office 2010.
- Ability to follow complex instructions.
- Ability to fluently communicate in English in social situations.
- Out-going personality accepting of others
- Counselling
- Training and development
- Proficient in [Software]
- Fluent in [Language]
- Complaint resolution
- Technical Support
- Team Building
- Operation monitoring