

ROIDAR SHAH

To utilize my technical and management skills for achieving the targets and enhance the company's performance. I would like to implement innovative ideas, market trends and creativity for accomplishing the projects.



PERSONAL INFORMATION

Nationality: Pakistan
Passport No: LZ5155542
Marital Status: Married
Resident Visa Status: Oct 2024
+971568597674
roidarsafi@gmail.com

EXPERIENCE

Al Ikhwa Tax Consultancy, UAE - Tax Filing Advisory

OCT 2022 - Up To Now

Responsibilities :

- Filling of all four quarters of the year to FTA
- Registration of corporate tax
- Entries of all routines sales and purchase of the different companies
- Training and Managing junior employees of the company

Al Sefah Used Auto Spare Parts Tr L.L.C, United Arab Emirates - Stall And Market Salesperson

MAR 2022 - OCT 2022

Responsibilities :

- Determining the variety of products, stock and price of goods to be sold online and offline
- Displaying products and explaining the qualities of the products to customers
- Buying or contracting goods from wholesale suppliers or directly from producers

Techease Solution Pvt Ltd, Pakistan — IT Manager

JAN 2019 - FEB 2022

Responsibilities :

- Assessing existing systems deployed in the company
- Executing new processes and systems
- Providing technological solutions as per customer requirements
- Providing troubleshooting and maintenance services
- Training other junior IT employees
- Content management on e commerce websites & admin panels
- Social Media campaigns management

SKILLS

UI/UX Designs for Web in
Adobe Xd

Customizing Wordpress
themes

Microsoft Office, Excel,
Powerpoint

Content Management

Social Media campaigns
management

CERTIFICATIONS

CCNA Certified

Microsoft Office Specialist

LANGUAGES

- English
- Urdu

The University of Agriculture, Pakistan — *Internee*

MAY 2016 - APRIL 2017

Responsibilities :

- Typing & processing of routine bills
- Maintaining of stock books
- Filing

EDUCATION

Islamia College University Peshawar, Pakistan — *Master of Science in Computer Science*

FEB 2016 - APRIL 2019

3.37 CGPA out of 4.00 GPA

University of Engineering & Technology Peshawar, Pakistan — *Bachelor of Science in Computer Science*

SEP 2011 - DEC 2015

2.7 CGPA out of 4.00 GPA

PUBLICATION

Image Processing

Abbas, N., et al., *Plasmodium species aware based quantification of malaria parasitemia in light microscopy thin blood smear*. Microsc Res Tech, 2019.